



# TEYA SHAMMAS

Filmmaker | Production Specialist

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## EDUCATION

### Production Management

Conducted by Malcolm Scerri-Ferrante | Arab Film Studio | 2024

### Bachelor of Film

SAE Institute, Dubai | 2020 – 2023

## SKILLS

### Technical

- Premiere Pro
- Scenecronize
- Magic Movie Budgeting
- Microsoft Excel

### Languages

- Arabic (Native)
- English (Full Professional Proficiency)

### Soft Skills

- Exceptional communication
- Organizational excellence
- Conflict management
- Adaptability

## PROFILE

Dedicated and versatile filmmaker with hands-on experience in film, commercials, and branded content production. With a strong background in production coordination, set management, and editing, I excel in high-pressure environments and thrive on contributing to impactful storytelling. Known for attention to detail, adaptability, and a deep passion for film.

## PRODUCTION

### Cast Assistant

2025

**BAAB (Feature) | Dark Dunes Productions | Directed by Nayla Al Khaja**

- Oversaw cast logistics, including managing their needs and transportation, ensuring they were prepared and punctual for rehearsals and filming.

### Production Assistant

2024

**AL MANKOOS (Commercial) | Clue Media**

- Maintained clear communication with clients. Managed actors and handled the procurement of necessary items to support seamless production operations.

### Production Assistant

2024

**PRINCE OF POETS (Commercial) | Abu Dhabi TV**

- Maintained clear communication with clients. Managed actors, ensuring they were prepared and on time for their scheduled appearances on set.

### Production Coordinator

2024

**AFS DIRECTING FOR COMMERCIALS (Program)**

- Collaborated with CMA and Creative Lab to ensure smooth pre-production and on-set operations.
- Managed cast and crew contracts, streamlined updates for production lists, and handled accommodation and transportation logistics.

## Set Production Assistant

2024

**SIKANDAR KA MUQADDAR (Feature) | Convoco Films | Directed by Neeraj Pandey**

- Managed extras, supervised set lock-ups, and efficiently fulfilled various production needs.

## Office Production Assistant

2023 - 2024

**CANARY (Feature) | Image Nation & Breakout Films | Directed by Majid Alansari**

- Prepared deal memos and managed contracts for cast and crew.
- Coordinated the distribution of scripts and maintained updated crew lists.

## Production Assistant

2023 - 2024

**AL EID EIDEN (Feature) | Image Nation & Breakout Films | Directed by Maitha Alawadi**

- Managed on-set logistics for extras, ensured secure transport for actors, and facilitated key production needs.

## Office Production Assistant

2022 - 2023

**MILLION DOLLAR LISTING (Reality Show) | Image Nation & InMedia**

- Created detailed shooting schedules, episode breakdowns, and transcribed interviews in both Arabic and English.

## SAE PROJECTS

### Editor

2022

**AL SHABAB AL BANI (Branded Documentary)**

- Recorded and translated interviews, crafted narratives, and edited to align with the director's vision.

### Documentary Filmmaker

2021

**NO BRAKES (Documentary)**

- Directed and developed the award-winning documentary from pitch to post-production, overseeing treatment, script, and sound design.

## SCRIPT

### Script Supervisor Intern

2022

**AL MEERATH (Soap Opera) | MBC**

- Supported continuity checks on set, creating meticulous episode breakdowns for smooth production flow.